

## South Central Louisiana Human Services Authority

### Board Meeting Minutes

February 11, 2016

**Members Present:** Ray Nicholas (Assumption), Herbert Barnes (Lafourche), Karen Lentini (St. Charles), Stan Robison (St. Mary), Alisa Dunklin (St. James), Lynne Farlough (St. John), Danny Smith (Terrebonne) and Cheryl Turner (Terrebonne).

**Members Absent:** Viola Daigle (Lafourche)

**Guest in attendance:** Lisa Schilling (Executive Director), Kristin Bonner (Deputy Director), Janelle Folse (Fiscal Director), Wesley Cagle (DD Director), and Marian Palmisano (Secretary).

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Ray Nicholas called the meeting to order at 6:20 p.m.
Opening Prayer & Pledge of Allegiance	Chairman Nicholas led the prayer and Mrs. Lynne Farlough led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the December 3, 2015 meeting were reviewed. Ms. Karen Lentini motioned to approve the minutes of the December 3, 2015 Board Meeting, seconded by Ms. Alisa Dunklin, motion carried and minutes were approved.
Board Issues	<p><u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</p> <p><u>Board Member Self-Evaluation:</u> Chairman Nicholas reminded Board Members to complete and turn in the Board Member Self-Evaluation Form.</p> <p><u>Introduction of new St. Mary &amp; Terrebonne Parish Board Members-Stan Robison &amp; Cheryl Turner:</u> Mr. Nicholas introduced/welcomed Mr. Stan Robison, newly appointed St. Mary Parish Board Member &amp; Ms. Cheryl Turner, newly appointed Terrebonne Parish Board Member. Mr. Robison and Ms. Turner each gave a brief bio and stated they are excited to be appointed a member of the SCLHSA Board of Directors and looking forward to assist in any way possible. Each Board Member were introduced and welcomed Mr. Robison and Ms. Turner.</p>
Executive Director Report	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> <li>• <u>Data Integration Update (CA to eCW):</u> Ms. Schilling gave a brief update of the Data Integration from CA to eCW. Ms. Schilling stated SCLHSA is working with DHH to retrieve the information. DHH stated at last HSIC meeting, that the information would be available at no cost to the Agency.</li> <li>• <u>SCLHSA Property Status (Depreciation/Purchase):</u> Ms. Schilling reviewed the email received on 2/4/2016 addressing the matter of LPAA giving inactive status to any LGE's property that was not part of state owned property transferred by DHH to LGE's.</li> <li>• <u>Quarterly Newsletter:</u> Ms. Schilling reviewed the Quarterly Newsletter that is ready for distribution. Ms. Schilling stated SCLHSA is very proud of the 1<sup>st</sup> newsletter and it will be sent to Providers, Stakeholders, Legislators, Judges, and Local Officials.</li> <li>• <u>Dress Code Policy Changes:</u> Ms. Schilling reviewed the highlighted changes to the Dress Code Policy that will take effect on April 1, 2016.</li> <li>• <u>Stakeholder Update:</u> Ms. Schilling gave a brief update of the following: <ul style="list-style-type: none"> <li>○ Psychiatric Services proposed for Lady of the Sea Hospital ER patients referred to LBHC.</li> <li>○ Meeting with Lafourche Parish Sheriff, Craig Webre, and Thibodaux Police Department to discuss expanding services and work with law enforcement. Sheriff Webre mentioned interest in partnering with SCLHSA to provide Psychiatric Services at the new jail and the possibility of office space being provided for staff. Further information will be shared upon receipt.</li> <li>○ Meeting with Judge Stansbury, City Court of Morgan City, Ms. Schilling, Misty Hebert and Kent St. Germain to discuss concerns of the incarcerated. The draft of an MOU was discussed to provide medication to the incarcerated and community resources.</li> </ul> </li> </ul>

Agenda Item	Action Recommended/Outcome
Executive Director Report (cont'd)	<ul style="list-style-type: none"> <li>• <u>SIF01 for FY 16/17</u>: Ms. Schilling reviewed the SIF01 spreadsheet noting the adjustments made to the existing budget.</li> <li>• <u>Budget Reduction Scenario</u>: Ms. Schilling reviewed the 2.3% Budget Reduction Scenario submitted to DHH and also reviewed the 24% Budget Reduction Scenario requested by DHH.</li> <li>• <u>Special Legislative Session</u>: Ms. Schilling distributed and briefly discussed the “Policy Brief: A Plan to Control State Spending” published by The Public Affairs Research Council of Louisiana.</li> <li>• Ms. Schilling distributed an updated copy of SCLHSA Commonly Used Abbreviations.</li> </ul> <p><u>Financial Report</u>: Janelle Folse</p> <ul style="list-style-type: none"> <li>• <u>Monthly Budget Summary (November and December)</u>: Ms. Folse reviewed the FY 16 Budget Analysis for November as of 11/30/2015 and December as of 12/31/2015 including projected revenues/expenditures and the Legislative Appropriated Budget.</li> <li>• <u>Webcheck Report (November and December)</u>: Ms. Folse reviewed the FY 16 Webcheck Summary Report reflecting Collections and Projections for November as of 11/30/2015 and for December as of 12/31/2015.</li> <li>• <u>Self-Generated Revenue Report (November and December)</u>: Ms. Folse reviewed the FY 2016 Self-Generated Revenue Report for November reflecting collections as of 11/30/15 and for December reflecting collections as of 12/31/2015. <ul style="list-style-type: none"> <li>○ Motion to approve the FY 16 November and December Budget Analysis, the Webcheck Summary Report for November and December 2015 and the Self-Generated Revenue Report as of 11/30/2015 &amp; 12/31/2015 by Mrs. Lynne Farlough, seconded by Mr. Herbert Barnes, motion carried.</li> </ul> </li> </ul> <p><u>Operational Review</u>: Kristin Bonner</p> <ul style="list-style-type: none"> <li>• <u>Quarterly Quality Measures</u>: Ms. Bonner reviewed the FY 16 1<sup>st</sup> Quarter Performance Indicator Report.</li> <li>• <u>Agency Statistical Data</u>: Ms. Bonner reviewed the FY 16 1st Quarter Report for Services Provided by Behavioral Health Centers and Developmental Disabilities.</li> <li>• <u>Risk Management Quarterly</u>: Ms. Bonner reviewed the FY 16 1<sup>st</sup> Quarter Risk Management Report.</li> </ul> <p><u>Developmental Disabilities</u>: Wesley Cagle</p> <ul style="list-style-type: none"> <li>• <u>Program Statistics</u>: Mr. Cagle gave a brief update of the current DD Waiver status totaling 1165 waivers (804 NOW, 232 SW, 128 CC and 1 ROW).</li> <li>• <u>Transformation Update</u>: Mr. Cagle stated DD is continuing to move forward with provider assessments to remain in compliance with home setting. OCDD will provide further training at a later date.</li> <li>• <u>Empowerment through Employment Review</u>: Mr. Cagle reported the “Empowerment through Employment” Conferences was well received. Total of 85 participants, 38 from River area. OCDD requested a copy of the material to distribute at Conference’s statewide.</li> <li>• The next Provider Meeting is scheduled for February 24, 2016, location, TBA</li> <li>• Art of Respect Planning Meeting for the School Essay Contest is scheduled for February 17, 2016 @ 9:30am at SCLHSA Administration Office, 521 Legion Avenue, Houma.</li> </ul>
Old Business	None
New Business	None
Views and Comments by the Public	None
Consideration of Other Matters	Chairman Nicholas stated the next Board meeting will be held on Thursday, March 10, 2016 6:00pm, at the SCLHSA Administration Office, 521 Legion Avenue, Houma.
Adjournment	Motion to adjourn by Ms. Karen Lentini, seconded by Mrs. Lynne Farlough, motion carried. Meeting adjourned at 7:55pm.